

PERSONAL RESUME GUIDELINES

Academic performance, extracurricular activities, and experiences in healthcare or varied social, cultural, and geographic settings are an integral part of the Bellin College admission decision. The personal resume is your opportunity to highlight those qualities, skills, and experiences that have contributed to the person you've become and are motivating your choice of a career in healthcare. This resume is an important part of both the Admissions File Review and the Admissions Scholarship Review.

INSTRUCTIONS

1. Limited to not less than 1 but no more than 4 pages
2. Any font of your choice is acceptable.
3. A professional resume template is preferred, but not required.
4. Content may go back up to 5 years
5. Content of resume should include but is not limited to:
 - Education
 - Employment
 - Volunteerism/Community Service
 - Experience in a healthcare setting
 - Extracurricular Activities
 - Career Preparation (BSN 15 Month Option Applicants)
 - Personal Awards or Achievements
 - Degrees or Certifications
 - Skill sets or abilities
 - **BSDMS applicants only:** Provide three references – include person's name, title/relationship, and contact information (address, phone number, and email). Must be comprised of:
 - ⇒ (1) Academic
 - ⇒ (1) Employer
 - ⇒ (1) Other (anyone except a family member)
6. Upload your completed resume to your online application prior to submitting or email to admissions@bellincollege.edu.