

RN TO BSN COMPLETION PROGRAM APPLICATION CHECKLIST

STEP 1: WORK WITH AN ADMISSIONS COUNSELOR

- Go to www.bellincollege.edu and select “**Apply**” to start your Bellin College [Application for Admission](#).
Applying to Bellin College is **FREE** with our online application.
You will need to create a Username and Password (make note of these somewhere for future reference as you will continue to work within this application portal to later finish your application and monitor your documents).
- Once you are logged into the application, Select “**Applicant Information**” from the left column. Fill in all information within this section (ending with local email field).
- Upon completion, hit “**Save and Next**” at the bottom and a notification of your online application portal creation will be sent to Admissions. Within three (3) business days, you will be contacted by one of our Admissions Counselors. Your Admissions Counselor will work with and advise you as to when and how to take the next steps with your application at the appropriate time.

STEP 2: FINISH AND SUBMIT THE REMAINDER OF YOUR ONLINE APPLICATION.

In addition, please provide the following:

- [Personal Resume](#) (see guidelines)
- [Personal Statement](#) (see guidelines)
- **Official transcripts from all post-secondary institutions**
Order from your college(s) and have them sent to:

Bellin College Admissions
3201 Eaton Road
Green Bay, WI, 54311

STEP 3: WE REVIEW YOUR APPLICATION.

Once your application is complete, it will be reviewed and you will be notified of the outcome.

NOTE: Your application must be complete in order to meet any deadline and is not considered complete until the Admissions Office has received all required items as outlined above.

- * Printable PDF application available by request from Admissions@bellincollege.edu. Submit application and \$50 non-refundable application fee. Payment may be made:
- In person - cash, check, money order, or credit card (VISA/MasterCard)
 - By mail - check or money order
 - By phone - credit card (VISA/MasterCard)